



The 14th Annual Italian American Heritage Festival
Sunday, June 2 (Rain Date Sunday, June 9), 2024
11:00 a.m. to 5:00 p.m. at the Historic Rose Tree Park

VENDOR REGISTRATION FORM:
Food; Sweet; Business; Novelty Craft; Novelty Special (Children/Other); Non-Profit

Business Name/Contact Name _____

Phone _____

Business Address _____

Email Address _____

How many tables (\$10 each) _____ and chairs (\$2 each) _____ will you need?
Bring your own canopy or for \$85 _____ Rent 1 canopy (10x10)

All participating businesses will be listed in the 2024 DelCoNewsNetwork, including the Delaware County Daily Times Festival guide; in all promotional materials to the community; and on the CIAO Delco website www.ciaodelco.org

- ❖ **FOOD** 10x10 \$500 (\$450 if paid by 5/8/24) 20x10 \$700 (\$650 if paid by 5/8/24)

***List your Food Offering ... or, attach your proposed menu for the event.**

- ❖ **SWEET** 10x10 \$250 (\$225 if paid by 5/8/24)

***Briefly describe your Sweet:**

- ❖ **BUSINESS** 10x10 \$250 (\$225 if paid by 5/8/24)
- ❖ **NOVELTY/CRAFT** 10x10 \$150 (\$125 if paid by 5/8/24)
- ❖ **NOVELTY/SPECIAL (Children/Other)** 10x10 \$100 (\$75 if paid by 5/8/24)

***Briefly describe your Business; Novelty/Craft; Novelty Special (Children/Other):**

- ❖ **NON-PROFIT** 10x10 \$-0-

Briefly describe your Non-Profit _____

Business, Novelty & Non-Profit Packages include one 10x10 sales space at the Festival (secure racks and displays are acceptable); One listing in the vendor section of the Official Festival Guide; Sponsor recognition and participation in press releases. You must provide your own table, tablecloth (red, white, or green), canopy, and chairs, or indicate how many you wish to rent at the top of this form.

ATTENTION FOOD & SWEET VENDORS!

YOU MUST PROVIDE A COPY OF YOUR CERTIFICATE OF INSURANCE NAMING THE COUNTY OF DELAWARE AND CIAO DELCO AS ADDITIONAL INSURED

BE REMINDED THAT IN ORDER TO PARTICIPATE IN 2024, FOOD & SWEET VENDORS MUST APPLY FOR A TEMPORARY FOOD LICENSE IN ACCORDANCE WITH THE REQUIREMENTS OF THE DELAWARE COUNTY HEALTH DEPARTMENT (SEE PAGE 2 OF THIS FORM).

Please complete and sign/date this Vendor Registration Form and return it along with your registration fee; checks should be made payable to CIAO Delco, P.O. Box 902, Brookhaven, PA 19015, or email it to ciaodelco@gmail.com

Signature _____

Date _____



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ATTENTION ALL FOOD & SWEET VENDORS!

BE REMINDED THAT IN ORDER TO PARTICIPATE IN THE 14TH ANNUAL ITALIAN AMERICAN HERITAGE FESTIVAL, ALL FOOD & SWEET VENDORS MUST APPLY FOR A TEMPORARY FOOD LICENSE IN ACCORDANCE WITH THE REQUIREMENTS OF THE DELAWARE COUNTY HEALTH DEPARTMENT (DCHD)!

GO the DELAWARE COUNTY HEALTH DEPARTMENT (DCHD) website and register for a Temporary Food License by completing the [Temporary Food Facility Application](#). It is mandatory that you apply and comply with all of the requirements, if you do not, the Delaware County Health Department will shut your site down on the day of the Festival. Applications will NOT be accepted less than 5 days prior to the event.

Vendors who are already fully licensed by DCHD as Mobile Food Facilities will only need to fill out Page 1 of the 8 page application; no payment is required.

Vendors who are NOT fully licensed by DCHD as Mobile Food Facilities will need to fill out the entire application as well as submit payment. The fee for the Temporary Food License is \$57 for a 1 – 3 Day Food Event. The DCHD accepts checks and money orders on site; credit card payments can be made on the DCHD's web site. Mail-in applications and payments are also acceptable, but they must be sent in at least 3 weeks prior to the event or the applicant will be subject to an additional \$47 fee.

Minimum requirements of the DCHD include: Thermometers (probe and in all refrigeration units/coolers); adequate hair restraints (hats, hair nets, beard guards); ANSI Certified food manager onsite (ServSafe, National Register of Food Safety Professionals, etc.); fully supplied handwash station (water dispenser with a stay-on spigot, minimum of 5 gallons of warm potable water (minimum 85° F), soap, single use paper towels, a wastewater container & a trash container); handling utensils/equipment for ready-to-eat food (tongs, gloves, deli paper, etc.); sanitizer station (EPA registered sanitizer spray or wipes).

No food preparation is permitted in the temporary food facility prior to inspection. Handwashing stations should be ready for the inspector's arrival.

What to expect: The Inspector will introduce themselves and request the person in charge who will present their food safety certificate and identification. The Inspector will first check to ensure the handwashing sink is properly set-up and supplied. Next, the layout of the temporary food facility will be assessed to ensure proper food handling, limit cross-contamination, and limit contamination from environmental factors. All foods being served, including foods held at satellite storage facilities, will be temperature checked to ensure proper hot and cold holding. Foods that are produced using specialized processes such as reduced oxygen packaging or sous vide, that has not been previously disclosed, may not be served. Corrective actions such as rapidly reheating foods, rapidly cooling foods, or discarding foods may be required. Time-temperature logs are highly encouraged. Once all items are deemed satisfactory for food safety by the inspector, the Temporary Food License will be issued. This license must be displayed for the duration of the event.

The purpose of on-site inspections is to limit the risk of foodborne illness. CIAO Delco will not be responsible for non-compliance to licensing requirements.

CIAO Delco thanks our vendors in advance for their participation and cooperation. Vendors with questions can contact CIAO Delco Board Member Theresa DiTomo by E-Mail at TessaTree76@gmail.com.

